

NHB Documents to be submitted with subsidy claims-

Keeping in view of the above, the subsidy claims must be submitted in the Form prescribed at **Format-VII** along with following documents including the Bank Inspection Report:-

1. Completion certificate of the project as issued by the Bank.
2. Financial appraisal carried out by the Bank before sanction of term loan showing means of finance along with any other details showing investment components and their costs. In case, pre-sanction inspection of project site is carried out by the FI / Bank, then a certified copy of each of such documents should also be submitted along with subsidy claim.
3. Term loan sanction letter issued by the Bank to the beneficiary with detailed terms & conditions clearly mentioning the purpose of term loan, period of repayment along with the activities e.g. plantation of fruits crops with drip/sprinkler system, establishment of hi-tech green house for commercial cut flower/horticulture produce, tissue culture unit, primary processing of horticulture produce, establishment of quality planting material nursery, etc. for which loan sanctioned
4. Date wise term-loan disbursement detail for the project.
5. Extract of term-loan account of promoter related to the project.
6. Notarized Affidavit by the farmer on Rs 20/- stamp paper as per NHB prescribed format. **(Format-IV)**
7. Copy of Record of Rights of project land as appended in loan document by the beneficiary along with Search Report, if any, got done by the FI / Bank. This will enable NHB tally the same with the copy of record of right submitted by the beneficiary to NHB along with application for Lol.
8. Photographs taken at the time of inspection of the project **duly signed by the Bank Officer and the promoter**. It should be ensured that the Inspecting Officer (Bank Officer) along with Promoter and NHB officer (in case of JIT) should also be seen in the photographs.
9. All major components of the project i.e. Drip irrigation system, PHM infrastructure, store room, watchman /servants waiting room, water harvesting pond, tube-well, tractor and planted crop in the field along with sign board of project etc. must be covered in the photographs.
10. Duly certified expenditure statement (prepared on the basis of vouchers/bills) by Bank or CA certificate as per NHB format **(Format-V)** by way of proof of assessed cost of the project during Inspection / Joint Inspection
11. If release of subsidy by RTGS is preferred by the Bank then application for the same with details of corresponding subsidy reserve fund account **(Format-VI)**.